

# RELATIONSHIP PROPERTY BENEFIT WITHDRAWAL REQUEST

## Eligibility for a relationship property withdrawal

At the Trustee's discretion you may be permitted to withdraw all or any of your account balances to settle a division of relationship property under the *Property (Relationships) Act 1976* upon your marriage or de facto relationship ending.

If your application is supported by an agreement, the agreement must meet the following requirements:

- It must be in writing and signed by both parties;
- Each party to the agreement must have taken legal advice before signing;
- Each party's signature must be witnessed by a solicitor; and
- The solicitor who witnesses each party's signature must certify that, before witnessing the signature, he or she explained the effect and implications of the agreement.

**Member to complete Steps 1 to 5 (please use BLOCK letters).**

### Step 1. Complete your personal details

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Ms <input type="checkbox"/>	Miss <input type="checkbox"/>	Other (please specify) <input type="text"/>
Surname/family name			Given names	
<input type="text"/>			<input type="text"/>	
Home/private address:				
Number		Street Name		
<input type="text"/>		<input type="text"/>		
Suburb		City		Postcode
<input type="text"/>		<input type="text"/>		<input type="text"/>
Work phone			Home phone	
<input type="text"/>			<input type="text"/>	
Mobile			E-mail*	
<input type="text"/>			<input type="text"/>	
MoE number			Date of birth	
<input type="text"/>			<input type="text"/>	
School employed at			School number	
<input type="text"/>			<input type="text"/>	

\* I acknowledge that by providing my email address, I am consenting to receiving information about the Scheme (including the annual report) electronically. Should I not wish to receive such information electronically, or should my email address change, I undertake to advise Mercer (N.Z.) Limited, the Scheme's administration manager.

**Step 2.** Indicate the amount you wish to withdraw

- I am applying to the Trustee for a withdrawal of \$  in order to settle a division of relationship property under the *Property (Relationships) Act 1976*.
- I have attached a copy of:
- A Court order made under the *Property (Relationships) Act 1976*;
- OR**
- A written agreement between me and my former spouse or partner entered into in accordance with the *Property (Relationships) Act*.

I have attached a bank-encoded deposit slip or copy of a bank statement for the account into which the withdrawal will be paid.

**Step 3.** Confirmation of your identity and residential address

If you have not previously done so, you must provide confirmation of your identity and residential address. This information is required under the *Anti-Money Laundering and Countering Financing of Terrorism Act*. We cannot make any benefit payment until it has been received.

For details of what is required, including completing the *Confirmation of identity and residential address form (Form 11)*, refer to the *Confirmation of identity guide* in the *Documents & forms* section of the Scheme website, **[www.teachersretire.org.nz](http://www.teachersretire.org.nz)**.

Please tick one :

- I have previously provided confirmation of my identity and residential address;
- OR**
- Attached are the completed *Confirmation of identity and residential address form* and copies of the required documents, certified where necessary.

**Step 4.** Sign the form

Member's signature

Date

/   /

**BEFORE YOU RETURN THIS FORM**

Have you attached, where required:

- Your court order?
- Your written agreement?
- A bank-encoded deposit slip or copy of bank statement print out?
- Documents confirming your identity and address?

**Step 5.** Return instructions

**Member to retain a copy of this form.**



**Member to send the original to Teachers' scheme Administrator, Mercer (N.Z.) Limited, PO Box 1849, Wellington 6140 or by email to [nztrssep@mercero.com](mailto:nztrssep@mercero.com).**